

Mon	Tue	Wed	Thu	Fri	Sat
<p>31</p> <p>Finding Your Job – 3:00pm Creating a Resume – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>1</p> <p>Time Matters – 10:00am Attitude That Works – 11:30 am</p> <p>Comm to Succeed – 3:00pm Wrkplc Expectations – 4:30pm</p> <p>Resource MFG 9:30-3:30 Taxes – By Appointment</p>	<p>2</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Ace the Interview – 3:00pm Social Media/Tech Ck – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>3</p> <p>Wkplc Expectations – 10:00am Comm to Succeed – 11:30 am</p> <p>Attitude That Works – 3:00pm Time Matters – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>4</p> <p>Resource MFG 9:30-2:30</p> <p>Taxes – By Appointment</p>	<p>5</p> <p>More Jobs – look here www.goodwillsr.org/work</p> <p>Apply for GoodwillSR jobs! www.goodwillsr.org/find-a-job</p>
<p>7</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Ace the Interview – 3:00pm Social Media/Tech Ck – 4:30pm</p>	<p>8</p> <p>Social Media/Tech Ck – 10:00pm Ace the Interview – 11:30pm</p> <p>Finding Your Job – 3:00am Creating a Resume – 4:30am</p> <p>Resource MFG 9:30-3:30 Taxes – By Appointment</p>	<p>9</p> <p>Hiring Event – State Department of Corrections 9am – 1pm</p> <p>Time Matters – 3:00pm Attitude That Works – 4:30 pm</p> <p>Taxes – By Appointment</p>	<p>10</p> <p>Job Fair – Valley Hospitality 10am – 1pm</p> <p>Comm to Succeed – 3:00pm Wrkplc Expectations – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>11</p> <p>Resource MFG 9:30-2:30</p> <p>Taxes – By Appointment</p>	<p>12</p> <p>Taxes – By Appointment</p>
<p>14</p> <p>Comm to Succeed – 10:00am Wrkplc Expectations – 11:30am</p> <p>Time Matters – 3:00pm Attitude That Works – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>15</p> <p>Ace the Interview – 3:00pm Social Media/Tech Ck – 4:30pm</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Resource MFG 9:30-3:30 Taxes – By Appointment</p>	<p>16</p> <p>Wkplc Expectations – 10:00am Comm to Succeed – 11:30 am</p> <p>Attitude That Works – 3:00pm Time Matters – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>17</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Ace the Interview – 3:00pm Social Media/Tech Ck – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>18</p> <p>Resource MFG 9:30-2:30</p> <p>Hiring Event – Hostess 11am – 3pm</p> <p>Taxes – By Appointment</p>	<p>19</p> <p>Or to learn more about scheduling your tax appointment www.goodwillsr.org/vita</p>
<p>21</p> <p>Comm to Succeed – 3:00pm Wrkplc Expectations – 4:30pm</p> <p>Attitude That Works – 3:00pm Time Matters – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>22</p> <p>Multi-Vendor Job Fair – 10am – 1pm</p> <p>Finding Your Job – 3:00pm Creating a Resume – 4:30pm</p> <p>Resource MFG 9:30-3:30 Taxes – By Appointment</p>	<p>23</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Ace the Interview – 3:00pm Social Media/Tech Ck – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>24</p> <p>Path-Tec Hiring Event 9:30am – 5pm</p> <p>Taxes – By Appointment</p>	<p>25</p> <p>Resource MFG 9:30-2:30</p> <p>Hiring Event – Muscogee County School District 10am – 1pm</p> <p>Taxes – By Appointment</p>	<p>26</p> <p>Job Search Tip <i>Be prepared, bring with you extra copies of your resume and a list of references.</i></p> <p>Taxes – By Appointment</p>
<p>28</p> <p>Creating a Resume – 10:00am Finding Your Job – 11:30 am</p> <p>Social Media/Tech Ck – 3:00pm Ace the Interview – 4:30pm</p> <p>Taxes – By Appointment</p>	<p>Ask a Career Center Specialist about other Goodwill Services that will support your success whether you are interested in GED, ESL, Veteran Services or Goodwill Training Academy</p>				<p>Use this link for current job fairs and calendar of events for every location! www.goodwillsr.org/events</p>

General Orientation is required and offered Monday – Thursday at 9:15am & 2:15pm and Friday at 9:15am

Getting the Job Series. These workshops will give you all the information you need to **get the job!**

Creating a Resume: This workshop teaches you how to write a resume and includes computer time with a team member. Please bring work history (Employer name and address, position titles, dates, job descriptions), and a list of everything you enjoy doing (i.e. fishing, drawing, event planning, etc).

Ace the Interview: Learn how to **WIN** at the interview! The interview skills class is designed for everyone preparing for their next interview.

Finding Your Job: Learn about how employers select who to interview and how to fill out application forms.

Social Media & Tech Check: Do you have a professional email address? Are there any pictures or posts on social media you don't want an employer to see? Attend this workshop to get quick help in making sure your social media presence is ready for a good first impression.

Keeping the Job Series. These workshops will make sure you have the skills to **keep the job.**

Time Matters: Learn about time management tips and tricks to use at work and at home.

Attitude That Works: Learn to understand the importance of having the right attitude at work & the impact that it has on your employment.

Communicate to Succeed: Learn how to communicate effectively with employers, co-workers and customers.

Workplace Expectations: Learn what behaviors and work ethics employers expect from their employees.

Goodwill Workshop Series

Let us help you **Get the Job** and **Keep the Job.**

Everyone that completes the **Getting the Job Series:**

- Priority assistance with job searching, job applications, and resume preparation
- Referrals to employers
- Goodwill Gift Card
- Access to Mock Interviews by appointment
- Access to Resume Review
- Access to additional Skills 2 Succeed Workshops

See a Career Center Specialist today to learn more about our Workshops

We also offer:

Career Exploration: This lab and workshop teaches you about you! You will learn about your personality in the workplace and filter through your career interests to gain a better understanding of the best career options for you.

Computer Skills: Different computer skills will be offered throughout the year. Check your center for information on available classes.